



# MEETING AGENDA

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## NASSAU BOCES SCHOOL LIBRARY SERVICES

August 27, 2009  
One Merrick Avenue  
9:30 p.m.

**Present:** Dr. Bea Baaden, Teresa Bolz, Linda Caniano, Eva Efron, Deirdre Heiz, Sheila LaLima, Min Liu, Elizabeth Mayer, Paula Pisano Jean Reilly, and Carl Vitevitch

**Absent:** Sr. Joanne Callahan, Dr. Valerie D'Aguzzo, Karolle Kimmel, Renee McGrath Victoria Puccio, Judy Shaughnessy, Shari Stack, and Angela Twist,

Teresa Bolz opened the meeting at 9:54 a.m.

### **APPROVAL OF MINUTES**

A motion was made to accept the minutes, with amendment (attendance) of the meeting of June 3, 2009, by Sheila LaLima and seconded by Elizabeth Mayer. Motion passed.

### **APPROVAL OF AGENDA**

A motion was made to accept the agenda for this meeting by Linda Caniano and seconded by Jean Reilly. Motion passed.

### **SELECTION OF SECRETARY**

A motion was made to accept Jean Reilly as secretary by Dr. Bea Baaden and seconded by Linda Caniano. Motion passed.

### **UPDATES FROM THE DIRECTOR**

- *NBSLS has set up Collegial Circles for professional development*
- *NBSLS has set up Electronic Resources User Groups to assist staff development*
- *Election Day we will be offering 3 workshops, repeated in during two sessions for out of district conference day.*
- *Tentative February trip to Scholastic during break for professional development*
- *Review of Middle Level Summit discussion.*



# MEETING AGENDA

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## NASSAU BOCES SCHOOL LIBRARY SERVICES

### **ACTION ITEMS**

- A motion was made to accept the Cooperative Collection Development Plan (CCD) by Sheila LaLima and seconded by Linda Caniano. Motion passed.
- A motion was made to accept the Budget by Dr. Bea Baaden and seconded by Sheila LaLima. Motion passed.
- Discussion of the Bylaws Revision was tabled.

### **COMMITTEE ASSIGNMENTS**

- Awards – Sheila LaLima, Jean Reilly
- Bylaws – Shari Stack
- CCD – Bea Baaden, Linda Caniano
- *eLinkup* – Teresa Bolz
- Nominating – Lise Mayer, Deirdre
- NOVEL-Ready – Vicki Puccio
- TeachingBooks.net – Deirdre Heiz, Teresa Bolz

### **PLANNING FOR THE 2009-2010 SCHOOL YEAR**

- Overall Goal “Librarian as Teacher”
- Self select small groups to develop outline agenda for meetings
  - October 28 – Deirdre Heiz / Bea Baaden / Linda Caniano / Eva
  - December 10 – Lise Mayer / Jean Reilly
  - March 9 – Teresa Bolz / Sheila LaLima
  - May 12

### **WRAP UP DISCUSSION**

Discussion of the various liaison meetings and outlines were developed.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

None

The meeting was adjourned at 2:52 p.m.

Respectfully submitted  
Carl Vitevitch

*Next Council meeting September 23, 2009, Location: One Merrick, Westbury*



# MEETING AGENDA

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## NASSAU BOCES SCHOOL LIBRARY SERVICES

September 23, 2009  
One Merrick Avenue  
4:00 p.m.

**Present:** Teresa Bolz, Linda Caniano, Eva Efron, Deirdre Heiz, Elizabeth Mayer, Judy Shaughnessy, Shari Stack, Angela Twist, and Carl Vitevitch.

**Absent:** Dr. Bea Baaden, Sr. Joanne Callahan, Dr. Valerie D'Aguanno, Karolle Kimmel, Sheila LaLima, Min Liu, Renee McGrath, Paula Pisano, Victoria Puccio, Jean Reilly.

Teresa Bolz opened the meeting at 4:14 p.m.

### **APPROVAL OF MINUTES**

A quorum was not present to accept the minutes of August 27, 2009.

### **APPROVAL OF AGENDA**

A quorum was not present to accept the agenda of September 23, 2009.

### **ACTION ITEMS**

- Annual Report was discussed with Council and those present agreed to have SLS submit report to New York State Library Development. A quorum was not present to make a motion, and is anticipated to be voted on at the next meeting.

### **DISCUSSION ITEMS**

- Member Plan to all school librarians

An in-depth discussion on how best to approach members that this should be used as a review of the program. No agreement was reached.



# MEETING AGENDA

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NASSAU BOCES SCHOOL LIBRARY SERVICES

## **UNFINISHED BUSINESS**

By-Laws

## **NEW BUSINESS**

None

The meeting was adjourned at 5:48 p.m.

Respectfully submitted

Carl Vitevitch

*Next Council meeting November 5, 2009, Location: One Merrick, Westbury*



# MEETING MINUTES

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## NASSAU BOCES SCHOOL LIBRARY SERVICES

November 5, 2009  
One Merrick Avenue  
4:00 p.m.

**Present:** Dr. Bea Baaden, Teresa Bolz, Linda Caniano, Eva Efron, Deirdre Heiz, Karolle Kimmel, Sheila LaLima, Min Liu, Renee McGrath, Elizabeth Mayer, Angela Twist, Victoria Puccio, Jean Reilly and Carl Vitevitch.

**Absent:** Sr. Joanne Callahan, Dr. Valerie D'Aguanno, Paula Pisano, Judy Shaughnessy, Shari Stack.

Teresa Bolz opened the meeting at 4:14 p.m.

### **APPROVAL OF MINUTES**

A motion was made to accept the minutes (with addition of Eva Efron and Donna Slaski to CCD committee) of the meeting of August 27, 2009, by Deirdre Heiz and seconded by Angela Twist. Motion passed.

A motion was made to accept the minutes of the meeting of September 23, 2009, by Sheila LaLima and seconded by Dr. Bea Baaden. Motion passed.



# MEETING MINUTES

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## NASSAU BOCES SCHOOL LIBRARY SERVICES

### **DISCUSSION ITEMS**

- Member Plan to all school librarians

An in-depth and lengthy discussion on how best to approach members and how to be utilized in reviewing the program. An agreement was reached on the following items:

- the newer NYSED program evaluation will be used
- the document will be sent to the school librarians only
- this document will be posted to the NBSLS website
- the document will be mailed out January 15th
- the return date is March 1st
- only the grade level from the building are required on the document
- school librarians may enter the following information, school librarian's name, school, district, and signature of a supervisor
- the school name will be included on the return envelope (which will be provided by NBSLS included in the mailing)
- the cover letter will explain the history/rational for using a program rubric
- suggestions and approaches to discuss part or all of the document with a supervisor will be included

### **REVIEW OF THE 2009-2010 LIAISON MEETING AGENDA**

- October focus on Special Education and English Language Learners was well received
- December focus on Technology, Teresa Bolz and Sheila LaLima will be schedule time to work with NBSLS in planning this meeting.
- March focus Reading with Renee McGrath of NLS and Nick Glass of TeachingBooks.net speaking as morning keynotes. Breakout sessions in the afternoon. Contacts are Elizabeth Mayer and Jean Reilly
- May will be the awards.

### **UNFINISHED BUSINESS**

By-Laws  
CCD Plan

### **NEW BUSINESS**

None

The meeting was adjourned at 6:38 p.m.

Respectfully submitted  
Carl Vitevitch

*Next Council meeting January 12, 2010, Location: One Merrick, Westbury*



# MEETING MINUTES

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NASSAU BOCES SCHOOL LIBRARY SERVICES



# MEETING MINUTES

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## NASSAU BOCES SCHOOL LIBRARY SERVICES

### ACTION ITEMS

A motion was made to accept the By-laws for voting at the March 9<sup>th</sup> Liaison meeting, by Angela Twist and seconded by Sr. Joanne Callahan. Motion passed.

### COMMITTEE UPDATES

The Cooperative Collection Development Plan (CCD) has been approved by New York State Library Development.

Need to develop a simple evaluation tool to M /C20 16- 1 Tf0 - 1 Tf0 Tc 0 Tw 2 TTEyv1 TfBTsrEUbBT





# MEETING MINUTES

NASSAU BOCES SCHOOL LIBRARY SERVICES

## NBSLS ADVISORY COUNCIL

April 12, 2010

One Merrick Avenue-Room 8

4:00 p.m.

**Present:** Dr. Bea Baaden, Teresa Bolz, Eva Efron, Deirdre Heiz, Sheila LaLima, Min Liu, Renée McGrath, Elizabeth Mayer, Paula Pisano, Judy Shaughnessy, Angela Twist, Victoria Puccio, Jean Reilly, and Carl Vitevitch.

**Guest:** Joan Farrell, Elmont

**Absent:** Sr. Joanne Callahan, Linda Caniano, Dr. Valerie D’Aguanno, Karolle Kimmel, and Shari Stack.

Teresa Bolz opened the meeting at 4:05 p.m.

### **APPROVAL OF MINUTES**

A motion was made to accept the minutes of the meeting of January 12, 2010, by Jean Reilly and seconded by Deirdre Heiz. Motion passed.

### **UPDATE FROM THE DIRECTOR**

- LSTA Grant – Professional Development - Internet Safety for School Librarians. After discussion, it was recommended that Teresa Bolz, Eva Efron, Victoria Puccio, and Jean Reilly would meet on May 27<sup>th</sup> to review applicants for the three curriculum writers.

### **ACTION ITEMS**

A motion was made to accept the Award Committee recommendation on Barbara Pandolfo, Farmingdale and Dr. Sheri Cahmi, Glen Cove for Administrator of the Year and Donna Rosenblum, Sewanhaka, as School Librarian of the Year by Sheila LaLima and seconded by Teresa Bolz. Motion passed.

A motion was made to accept the Nomination Committee recommendation for new Advisory Council members - Anne Brusca, Herricks, UFSD Laurie Martucci-Walsh, Massapequa UFSD, and James McAleese, Garden City UFSD by Elizabeth Mayer and seconded by Teresa Bolz. Motion passed.

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Robert E. Lupinskie Center for Curriculum, Instruction and Technology

NBSLS • One Merrick Avenue, Westbury, New York 11590

(516) 608-6630 • Fax: (516) 608-6621



# MEETING MINUTES

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## NASSAU BOCES SCHOOL LIBRARY SERVICES

A motion was made for Nassau BOCES School Library System to purchase county-wide access to TeachingBooks.net if funds are available for the 2010-2011 school year by Sheila LaLima and seconded by Victoria Puccio. Motion passed.

Advisory Council and Liaison meeting dates were distributed for review.

A motion was made for the date of June 10, 2010 to be added to the current calendar as an extra Council Meeting by Deirdre Heiz and seconded by Teresa Bolz. Motion passed.

### **DISCUSSION ITEMS**

- May Liaison Meeting - Sara Kelly-Johns has been confirmed as keynote speaker and the Nassau BOCES CAP will be doing publicity for this event and in April for National Library Week

### **UNFINISHED BUSINESS**

Cooperative Collection Development Plan (CCD) Committee update – no report

### **NEW BUSINESS**

None

The meeting was adjourned at 6:10 p.m.

Respectfully submitted  
Carl Vitevitch

*Next Council meeting June 10, 2010, Location: One Merrick, Westbury*



# MEETING MINUTES

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## NASSAU BOCES SCHOOL LIBRARY SERVICES

### NBSLS ADVISORY COUNCIL

June 10, 2010

One Merrick Avenue-Room 8

4:00 p.m.

**Present:**, Teresa Bolz, Eva Efron, Deirdre Heiz, Linda Caniano Min Liu, Renée McGrath, Shari Stack, Angela Twist, Victoria Puccio, , and Carl Vitevitch.

**Guests:**



# MEETING MINUTES

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## NASSAU BOCES SCHOOL LIBRARY SERVICES

### **UNFINISHED BUSINESS**

Election of Chairperson 2010-2011

### **NEW BUSINESS**

None

The meeting was adjourned at 5:40 p.m.

Respectfully submitted  
Carl Vitevitch

*Next Council meeting August 26, 2010, Location: One Merrick, Westbury*